Declassified in Part - Sanitized Copy Approved for Release 2012/08/15 : CIA-RDP86-00124R000100090025-6

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OC-AMD Staff Notes - 26 - 30 November 1984

FROM:	EXTENSION	NO.
25X1		OC-10732-84
25X1 C/OC-AMD		DATE 05 DEC 1984

TO: (Officer designation, room number, and building)	DATE RECEIVED	DATE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. D/CO	7 DEC 1984	11 DEC 1984		
2. DD/CO	6 DEC 1984	7 DEC 1984		
3. OC-MLS	11 DEC 1984			
4. OC-EXA	11 DEC 1984	11 DEC 1984		
5. OC/OL/IMC				Archiving
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

FORM 1-79 **610** USE PREVIOUS EDITIONS

Declassified in Part - Sanitized Copy Approved for Release 2012/08/15 : CIA-RDP86-00124R000100090025-6

Declassified in Part - Sanitized Copy Approved for Release 2012/08/15 : CIA-RDP86-00124R000100090025-6

CONFIDENTIAL

25X1

OC 10732-84

MEMORANDUM FOR: Director of Communications

25X1 FROM: [redacted]
Chief, Administrative Management Division, OC

SUBJECT: OC-AMD Staff Notes 26-30 November 1984

1. The Office of Central Reference will install an Integrated Library System (ILS) in the CIA Library during FY85. This minicomputer-based system will provide library patrons and staff members with access to an on-line catalog of library collections. ILS will be purchased during the first of this fiscal year; equipment installation is due four months later, with full system operations in late FY85. OCR is prepared to purchase and supervise the installation of these terminals. The OC Library has agreed to participate in the ILS efforts and is looking forward to having a terminal installed in the OC Library.

2. A request from OC-FND for procurement of a training contract
25X1 with [redacted] was submitted to OL. [redacted]
is to provide limited maintenance training on the desk model 202 Optical Character Reader (OCR) 18 January 1985 for a maximum of 6 students. Two Operations and two Technical instructors from the Communications School (CS) and two technicians fro[redacted] will 25X1
be attending the course. Training will be conducted in Falls Church, Va.

25X1

3. Approximately [redacted] was spent on external training during FY84. This expenditure is a [redacted] percent increase over FY83. While 25X1
inflation had some impact on costs, the [redacted] percent increase was due 25X1
primarily to a [redacted] percent enrollment increase in training contracts 25X1
with commercial companies.

4. There are [redacted] OTD instructors and [redacted] TTD instructors 25X1
providing TDY support for training requirements.

25X1

WARNING NOTICE - INTELLIGENCE
SOURCES OR METHODS INVOLVED

[redacted]

CONFIDENTIAL

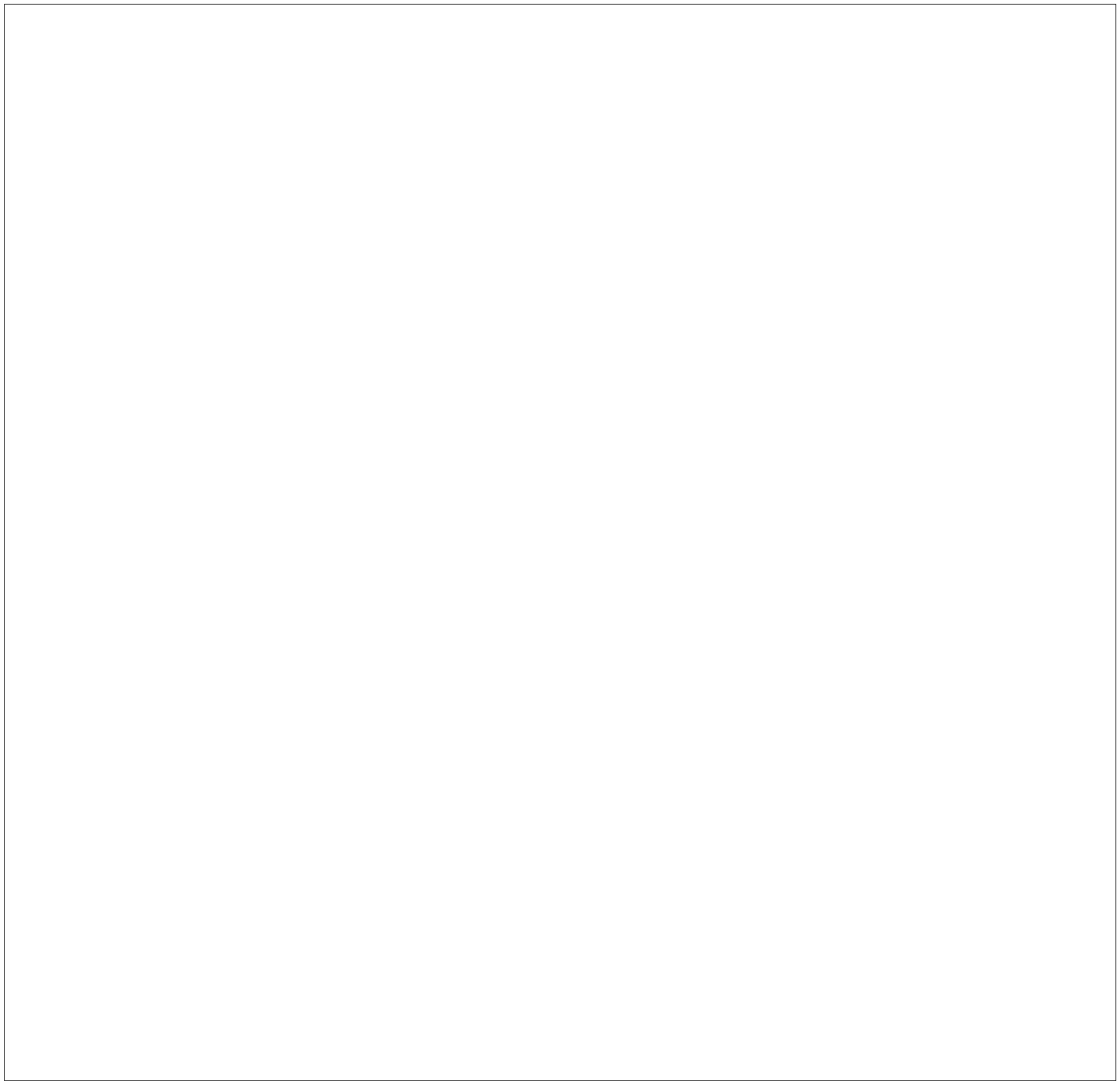
Declassified in Part - Sanitized Copy Approved for Release 2012/08/15 : CIA-RDP86-00124R000100090025-6

Declassified in Part - Sanitized Copy Approved for Release 2012/08/15 : CIA-RDP86-00124R000100090025-6

SUBJECT: OC-AMD Staff Notes 26-30 November 1984

5. A total of 22 CS staff members attended a special running of the Urban Awareness seminar 29-30 November, held at the Xerox complex in Leesburg, Va.

25X1



Declassified in Part - Sanitized Copy Approved for Release 2012/08/15 : CIA-RDP86-00124R000100090025-6

Declassified in Part - Sanitized Copy Approved for Release 2012/08/15 : CIA-RDP86-00124R000100090025-6

SUBJECT: OC-AMD Staff Notes 26-30 November 1984

25X1

[redacted]

12. During the week, Panel N experienced no losses or gains of technical personnel. Panel N is [redacted] technicians over authorized ceiling. However, this figure include technicians who are in the process of leaving Panel MCN, participating in the OJT program, attending initial EOD training, and serving in assignments other than Panel MCN. With these categories deleted, Panel MCN is 28 technicians under strength. Panel MCD experienced a gain of [redacted] and a loss of [redacted] personnel.

25X1

25X1

25X1

13. AMD representatives departed 27 November on a recruiting effort in Seattle, Washington and Sacramento, California.

25X1

[redacted]

Declassified in Part - Sanitized Copy Approved for Release 2012/08/15 : CIA-RDP86-00124R000100090025-6